Supported Local Core WebEOC Boards

Duty Officer Activity Log *Incident Independent Based*

Description: This board captures activities and steps that were taken by the duty officers.

Views: This board provides multiple list views that are used to add and edit records, one with special remove record capability and a read only list view.

List View - This view lists activities along with the overall status and number of staff hours spent on the activity to date.

Default Features:

- Data displayed in reverse chronological order from when last saved (latest information on top)
- New record creation by clicking the "New Request" button
- Record editing through the "Edit" link
- "Details" link to view the associated activity in a non-editable format with the ability to add action records.
- "Map" capability to view the activity's location on a map.
- Search capability on the Activity and Description fields
- Filter options to narrow the data displayed

Variation: This version is for use by Health Department Duty Officers. The list view is very similar.

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Input (Edit) View-Activity Information – This view is where duty officer activity is recorded.

Status	[▾]
Activity	[▾]
Response?	[▾]
Start Date / Time	[🗓]
Event Description	[ ]
Address	[ ] [Map]
Personnel Assigned	☐ Courtney Arroyo
	☐ Sulayman Brown
	☐ Avery Church
	☐ Denise Derflinger
	☐ Mike Guditus
	☐ Diane Hansen
	☐ Cara Howard
	☐ Sarah Keally
	☐ Desiree LaBranche
	☐ Paul Lupe
	☐ Matt Marquis
	☐ Seamus Mooney
	☐ Al Mullins
	☐ Roy Shrout
	☐ Grelia Steele
	☐ Andrew Sullivan
	☐ Don Willis
	☐ Greg Zebrowski
	☐ Other: [ ]

Default Features:
- Dropdown fields to maintain data consistency
- Date/Time picker code to facilitate proper date format
- Checkboxes to indicate identified personnel
- Map enabled

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Variation: The input/edit view for the Health Department incorporates the same base fields in the top portion but includes additional fields

Status	[▾]
Activity	[▾]
Response?	[▾]
Start Date / Time	[📅] Current Date/Time
Event Description	[ ]
Incident Address	[ ] Map

Personnel Assigned
- ☐ Ed Arif
- ☐ Colin Brody
- ☐ Taylor Fletcher
- ☐ Jesse Habourn
- ☐ Stephanie Nikola
- ☐ Paula Rosca
- ☐ Liz Sullivan
- ☐ Cynthia Thackwray
- ☐ Other: [ ]

Equipment Used:	Freezer / Refrigerator / Vehicle / Emergency Kit (Hold ctrl for multiple selections)
On Scene POC:	[ ]
Lead Agency:	[ ]
Phone:	[ ]
Radio Channel:	[ ]
Injuries:	[ ]
Fatalities:	[ ]
Damage to Infrastructure	
Add Damage to Infrastructure	[ ]
Evacuations Occurring	[▾]
Number of Evacuations:	[ ]
Agencies On-Scene or Enroute:	[ ]
Agencies/Organizations Already Notified:	[ ]

Cancel   **Save**

Default Features:
- Dropdown fields to maintain data consistency
- Date/Time picker code to facilitate proper date format
- Checkboxes to indicate identified personnel
- Map enabled

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Details View—This view enables the review of the duty officer activity record with an area to post actions taken.

Record Details	
Start Date / Time	08/20/2018 15:00:38
Status	Closed
Activity	Other
Total Staff Hours	10.0
Event Description	A simple test
Address	123 main st fairfax, va 📍Map
Personnel Assigned	Paul Lupe Other: Christian Thomas
Last Updated Date / Time	09/11/2018 10:33:26

+ Add Action

Initial Date/Time	Status	Entered By	Action	Edit
08/20/2018 15:01:59	In Progress	Christian Thomas	Received Call	✎Edit 🔍View

Return

Default Features:
- "Return" link to close the window and return to the list view
- "Add Action" button to create an action record related to the activity

Variations: The Health Departments details view is conceptually the same but offers additional fields as shown in the input view.

Action Input/Edit View: This view is where the actions taken are recorded.

Entered By	Joan E. Koss
Initial Date / Time	
Status	
Action	
Location	
Length (in Hours)	
Number of Staff	
Action Notes	

Cancel   Save

Default Features:
- Dropdown fields to maintain data consistency
- Date/Time picker code to facilitate proper date format

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Variations: The Health Department version is similar but includes and additional textarea to record the department's response required information.